



DEPARTMENT OF WATER RESOURCES  
EXAMINATION ANNOUNCEMENT



The Department of Water Resources offers Equal Opportunity for all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age, or sexual orientation.

It is an objective of the State of California to achieve a drug-free State workplace. Any applicant for State employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service and the special trust placed in public servants.

UTILITY CRAFTSWORKER, WATER RESOURCES  
OPEN SPOT EXAMINATION  
FOR SUTTER/YOLO, CONTRA COSTA, MERCED, KERN,  
AND LOS ANGELES/RIVERSIDE/SAN BERNARDINO COUNTIES

This cancels and supersedes the bulletin issued 12/03.

FINAL FILING DATE	<p><b>CONTINUOUS TESTING</b></p> <p>Application forms (STD 678) may be mailed or filed in person and will be accepted on a continuous basis. <u>Faxed or photocopied applications must be followed by an application with an original signature in order to be accepted into the exam.</u></p> <p><b>CUTOFF DATES</b> for receipt of applications are <b>January 31</b> and <b>July 31</b> of each year. Applications received after the cutoff date will be held for the next administration of the exam.</p>
HOW TO APPLY	<p>Submit applications to <u>one</u> of the following locations:</p> <div><div><p>Sacramento Headquarters 1416 9<sup>th</sup> Street Rm 320 Sacramento, CA 95814 <b>(Sutter/Yolo Counties)</b> (916) 653-4838</p><p>Delta Field Division 5280 Bruns Road Byron, CA 94514-1917 <b>(Contra Costa County)</b> (209) 833-2026</p><p>San Luis Field Division 31770 Gonzaga Road Gustine, CA 95322-9737 <b>(Merced County)</b> (209) 827-5111</p></div><div><p>San Joaquin Field Division 4201 Sabodan Street Bakersfield, CA 93313 <b>(Kern County)</b> (661) 858-5506</p><p>Southern Field Division 34534 116<sup>th</sup> Street P.O. Box 1187 Pearblossom, CA 93553 <b>(Los Angeles/Riverside and San Bernardino Counties)</b> (661) 944-8509</p></div></div>
<b>DO NOT SUBMIT APPLICATIONS TO THE STATE PERSONNEL BOARD</b>	
IDENTIFICATION REQUIRED	Accepted applicants are required to bring either a photo identification card or two forms of signed identification to each phase of the examination.
SPECIAL TESTING ARRANGEMENTS	If you have a disability and need special testing arrangements, mark the appropriate box in Question 2 of the "Application for Examination". You will be contacted to make specific arrangements.
SALARY RANGE	<b>\$3684 - \$4034</b>
ELIGIBLE LIST INFORMATION	Separate open eligible lists will be established for Butte, Contra Costa, Merced, Kern and Los Angeles/Riverside/San Bernardino Counties for the Department of Water Resources. Successful competitors will be merged onto the list in order of final score, regardless of date. Eligibility may be established in <b>one</b> location only. Eligibility will expire after 18 months.
REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION	<p><b>Either I</b></p> <p>Successful completion of a recognized utility craftsworker apprenticeship. (Apprentices who are within six months of completion of their apprenticeship may be admitted to the examination, but they must present evidence of successful completion of their apprenticeship before they may be appointed.)</p> <p><b>Or II</b></p> <p>Four years of varied construction or maintenance experience in any combination of functions such as maintenance carpentry, pipe fitting, painting, welding, plumbing, concrete, or electrical work, and which must have included one year of experience operating medium or heavy maintenance or construction equipment.</p> <p><b>Special License Requirements</b> - Possession of a valid permanent Class C California driver's license. (A Class C is defined as a standard California driver's license.)</p> <p>In addition, a valid unrestricted California Class A driver's license and appropriate special endorsements and certificates required to fully comply with vehicular regulations must be obtained. Employees must fulfill this requirement within 90 calendar days of appointment.</p> <p><b>Special Personal Characteristics</b> - Willingness to work irregular hours in times of emergency.</p>
ADDITIONAL DESIRABLE QUALIFICATION	Education equivalent to completion of the twelfth grade.
POSITION DESCRIPTION	<p>A Utility Craftsworker, Water Resources, under supervision, performs civil maintenance work; operates, services and makes minor adjustments to medium and heavy construction and maintenance equipment such as trucks, backhoes, loaders, cranes, graders, bulldozers, draglines, and scrapers; performs maintenance carpentry, electrical, welding, painting, and concrete work; applies pesticides and herbicides for weed and rodent control; may be involved in flood fighting activities as needed; directs and assists in training apprentices and unskilled helpers and may, on occasion, act as leadperson on a project or shift basis over a small crew; may use underwater diving equipment in connection with underwater inspection and repair of structures and facilities. Inability to obtain a valid California Class A driver's license and special endorsements and certificates within 90 days after appointment is sufficient cause for separation from employment</p> <p><b>Positions exist in the counties listed above with the Department of Water Resources.</b></p>
DRUG/ALCOHOL TESTING REQUIREMENT	This classification requires possession of a Commercial Driver's License and performs safety-sensitive functions associated with a commercial motor vehicle (as defined by federal regulations). Therefore, prior to appointment to this classification, you will be required to pass a pre-employment drug test. Once hired, you will also be subject to drug and/or alcohol testing during the course of your employment in this classification. Drug/alcohol testing procedures will be explained to you in more detail at the time you are being considered for appointment to this classification.

SEE REVERSE SIDE FOR ADDITIONAL INFORMATION

UTILITY CRAFTSWORKER, WATER RESOURCES  
OPEN SPOT FOR SUTTER/YOLO, CONTRA COSTA,  
MERCED, KERN, AND  
LOS ANGELES/RIVERSIDE/SAN BERNARDINO  
COUNTIES

CONTINUOUS

EXAMINATION  
INFORMATION

Testing is considered continuous as applications will be accepted at any time, and examination dates can be set at any time by the Department of Water Resources.

Competitors may only test once during an 18-month period. (This includes all locations.)

This examination will consist of a written test weighted pass/fail and a qualifications appraisal interview weighted 100%. In order to obtain a position on the eligible list, a minimum rating of 70.00% must be attained in each phase of the examination.

SCOPE OF  
EXAMINATION

Written Test – Weighted Pass/Fail

- A. Knowledge of:
1. General maintenance and construction.
  2. Equipment operation and maintenance.

Qualifications Appraisal Interview – Weighted 100%

- A. Knowledge of:
3. Operation and maintenance of medium and heavy maintenance and construction equipment.
  4. Tools and practices used in welding, protective coating, painting, carpentry, plumbing, pipe fitting, rigging, sandblasting, masonry, concrete, cathodic protection, and electrical.
  5. Levee repair.
  6. Pesticide application.
  7. Safe working practices.
  8. Federal, State, and local agency regulations applicable to use of pesticides, control burning, and transportation of heavy equipment.
  9. Environmental regulations.
- B. Ability to:
1. Apply required knowledge.
  2. Perform varied skilled work relating to flood control and repair of projects facilities.
  3. Follow directions.
  4. Read and work from plans, drawings, and specifications.
  5. Use computers.
  6. Assist in training of apprentice level employees.
  7. Keep work records and make reports.
  8. Follow oral and written instructions.
  9. Maintain good relationships with those contacted in the course of the work.

WRITTEN TEST  
WAIVER

It is anticipated that a passing score once achieved on the Utility Craftsworker, Water Resources test will be good for 36 months (or longer if considered to be in the best interest of State service). **Please retain your notice of test results.** Success in this test will permit competition in future examinations for this class during this period without retaking the test. However, a new application and interview are required for each future list.

VETERANS  
PREFERENCE

**Veterans Preference Credit** will be added to the final score of all competitors who are successful in this examination and who qualify for, and have requested these points through the State Personnel Board. Due to changes in the law effective January 1, 1996, **VETERANS WHO HAVE ACHIEVED PERMANENT CIVIL SERVICE STATUS ARE NOT ELIGIBLE TO RECEIVE VETERANS' CREDITS.**

GENERAL INFORMATION

**The Department of Water Resources** reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all competitors will be notified.

**It is the candidate's responsibility** to contact the Recruitment and Selection Services Section of the Department of Water Resources, (916) 653-4838 three weeks after the final filing date if he/she has not received a progress notice.

**Applications** are available at Department of Water Resources' offices, local offices of the Employment Development Department, the State Personnel Board, and the SPB web site: [www.spb.ca.gov](http://www.spb.ca.gov).

**If you meet the requirements** stated on the reverse, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the eligible list. Your performance in the examination described on this bulletin will be compared with the performance of the others who take this test, and all candidates who pass will be ranked according to their scores.

**General Qualifications:** Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the classification.

**Examination Locations:** When a written test is part of the examination, it will be given in such places in California as the number of candidates and conditions warrant. Ordinarily, qualifications appraisal interviews are scheduled in Sacramento and Los Angeles. However, locations of interviews may be limited or extended as conditions warrant.

**If a candidate's notice** of oral interview fails to reach him/her prior to the day of the interview due to a verified postal error, he/she will be rescheduled upon written request.

**Interview Scope:** When an interview is conducted, in addition to the scope described on this bulletin, the panel will consider education, experience, personal development, personal traits, ability and fitness. In appraising experience, more weight will be given to the breadth and recency of pertinent experience and evidence of the candidate's ability to accept and fulfill increasing responsibilities than to the length of his/her experience. Evaluation of a candidate's personal development will include consideration of his/her recognition of his/her own training needs; his/her plans for self-development; and the progress he/she has made in his/her efforts toward self-development.

**Eligible Lists:** Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) subdivisional promotional, 2) departmental promotional, 3) multidepartmental promotional, 4) servicewide promotional, 5) departmental open, 6) open eligible list. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on this bulletin. In the case of continuous testing examinations, names are merged into the appropriate lists in order of final test scores (except as modified by veterans preference credits) regardless of the date of the test, and the resulting eligible lists will be used only to fill vacancies in the area shown on the bulletin.

**Veterans Preference:** California law allows granting of veterans points in open entrance examinations and open nonpromotional examinations. Credit in **open entrance examinations** is granted as follows: 10 points for veterans, widows, and widowers of veterans, and spouses of 100% disabled veterans; and 15 points for disabled veterans. Credit in **open nonpromotional examinations** is granted as follows: 5 points for veterans; and 10 points for disabled veterans. Directions for applying for veterans preference points are on the Application for Veterans Preference form (SPB-1093) which is available from State Personnel Board offices, written test proctors, and the Department of Veterans Affairs, P.O. Box 942895, Sacramento, CA 94295-0001.

**High School Equivalence:** Equivalence to completion of the 12th grade may be demonstrated in any one of the following ways: 1) passing General Education Development (GED) Test; 2) taking the GED Test and scoring at least 35 on each of the five subtests and averaging 45 for all of the subtests; 3) completion of 12 semester units of college-level work; 4) certification from the State Department of Education, a local school board, or high school authorities that the candidate is considered to have education equivalent to graduation from high school; or 5) for clerical and accounting classes, substitution of business college work in place of high school on a year-for-year basis.

**Devices for Communications Impairment**  
TDD is Telecommunications Device for the Deaf and is reachable only from phones equipped with a TDD Device. TDD: (916) 653-1804; California Relay Service: 1-800-735-2929 (TDD); 1-800-735-2922 (Voice)

**For information** regarding this examination, please call (916) 653-4838.